**KERNISHA JEFFREY**

113 Diamond Village Claxton Bay

PHONE: 301-9124 EMAIL:jeffreykernisha@gmail.com

Age: 19 (25/01/96)

OBJECTIVE

To obtain a position as a team-player in your organization where I can utilize my customer-service experience to achieve the corporate goals

EDUCATION

La Brea Roman Catholic School

2001-2008

Holy Name Convent Secondary School Point Fortin

2008-2013

QUALIFICATIONS

Office Administration

English A

Elecronic Document and Preparation Management

Principles of Business

Integrated Science

Home Economics

ADDITIONAL CERTIFICATE

Computer Literate

WORK EXPERIENCE

***HOOKMALLY ALI Ltd***

(6 month contract)

Data Entry Clerk

***MICLES CLOTHING STORE***

(Feb 2014 -May 2014)

Sales Clerk

REFERENCES

Jason Jacob

Pastor

***339-7248***

Aaron Rochard

Business Owner

***375-2534***